

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: HOME DEPOT NATIONAL BUSINESS PARTNERSHIP FOR FEBRUARY
AND MARCH 2003

The purpose of this information bulletin is to announce that Home Depot and the U.S. Department of Labor's (DOL) National Business Partnership (NBP) are planning a spring hiring event to fill Home Depot spring job openings similar to the June 5, 2002, nationwide partnership kickoff event.

In an ongoing effort to strengthen the partnerships between local Home Depot store Human Resource Managers (HRM) and One-Stop Career Center representatives, Home Depot and the NBP is launching another nationwide recruitment event to increase staff for the 1300-plus Home Depot stores in order to accommodate their busiest season of the year. This event will commence during the months of February and March of 2003 and, during this time period, each Home Depot store is expecting to hire approximately 50 to 100 employees.

The DOL and Home Depot are requesting local One-Stop Career Center personnel to contact their local Home Depot store HRM to set up a convenient time and location to discuss steps for building a partnership between the Home Depot store(s) and your One-Stop, review the NBP desk reference guide (job descriptions, career ladders, and benefits), explain the services that can be offered by your One-Stop Center(s), and how best to track One-Stop Center referrals and hires. To assist in locating your local Home Depot store, you can access a matrix from last year's event that identified Home Depot stores and their respective local One-Stop Career Center on this link www.edd.ca.gov/one-stop/hdmatrix.xls.

To ensure that One-Stop Career Centers receive credit for referrals and hiring credit, Home Depot has established a workforce system referral number (877) 223-6468. All candidates referred to Home Depot by the One-Stop Center need to call the referral number and answer a few basic questions.

This process will take approximately 10 minutes and will end by informing the candidate to either go to their local Home Depot store and fill out an application via an in-store kiosk or thank them for applying and ask them to reapply in 60 days. Additional information about this process and the Home Depot/NBP partnership is available at www.nbpjobs.org/home_depot.asp. After opening this link, simply click on the Home Depot icon on the left side of the page.

If you have any questions about the Home Depot hiring process or the NBP, you can contact Tonia Williams, at twillia2@edd.ca.gov or (916) 654-8030.

/S/ BOB HERMSMEIER
Chief
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